



**Deadline for Proposals: March 1, 2019**

## Call for Site Proposals for 2020 State of the States in Head Injury Meeting!!

Sponsored by:  
National Association of State Head  
Injury Administrators



***Would you like the opportunity to expand the knowledge base of  
brain injury service delivery and best practices in your State?***

The National Association of State Head Injury Administrators (NASHIA) invites you to submit a proposal to host the 2020 NASHIA State of the States (SOS) annual conference. The conference, first held in 1990, is designed to foster communication and professional development among State government brain injury program administrators, community providers, professionals and others who are interested in expanding and improving services in their State. The conference budget supports itself -- *all we need is your leadership as outlined below.*

***Why should you be interested?***

Hosting the conference provides:

- Opportunity for your State brain injury network to hear up-to-date information on federal policy, research and best practices from national and federal leaders.
- Opportunity for educational credits for providers and professionals in your State.
- Opportunity for face-to-face connections with peers across the country to exchange information.
- Economic benefits for your State and City.
- Opportunity to showcase your State's leadership in promoting brain injury!

***As the host State, the scope of work includes the following:***

- The State will identify one person from the host State to be the co-chair who

will work with an identified NASHIA Board member experienced in hosting the conference.

- The co-chairs will work with the SOS planning committee to set the theme of the pre-conference session and general conference; set the agenda; develop content and identify speakers.
- In addition, we need your leadership in developing a list of potential participants, sponsors, exhibitors, and to assist with the overseeing of conference arrangements.
- The host site co-chair must be either a State agency or Full Member of NASHIA.

### Conference logistics:

- 3 and 1/2 days, which includes a pre-conference session on Monday with the rest of the conference held Tuesday through Thursday until noon; plus optional meeting space on Thursday afternoon and Friday to accommodate ACL TBI grantees, if requested.
- Meeting rooms to accommodate plenary sessions for approximately 120 participants and breakout rooms for concurrent sessions (3-4) for approximately 50 people.
- Ability to provide meals and breaks on site.
- Space for exhibitors.
- Lodging (room block).
- Space for registration.
- Room for a NASHIA Board Meeting (hold up to 20).
- Accessible transportation (i.e. nearby airport, shuttle or taxi service to hotel).
- Conference is held during the week, no weekends.
- Conference is held in **September or October**, avoiding holidays.

The NASHIA State of the States Conference has the distinction of being the *only* annual national conference designed to foster communication and professional development among State government brain injury program administrators, providers, professionals, and individuals with brain injury and their families. *We invite you to submit a proposal!*

### Proposals should include:

- **Location (city/State):** Ease of accessibility to transportation for individuals across the country.
- **Hotel and Conference Center** availability, cost and accessibility.
- **Local commitment** to develop and assist with conference planning and administration.

### Send proposals via email or regular mail to:

**Rebecca Wolfkiel, Executive Director**

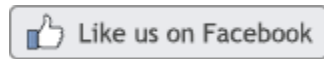
Email: [execdirector@nashia.org](mailto:execdirector@nashia.org)

Phone: ( 202) 681-7840

Please call or email Rebecca if you have any questions.

*The National Association of State Head Injury Administrators assists State government  
in promoting partnerships and building systems to meet the needs  
of individuals with brain injuries and their families.*

[www.nashia.org](http://www.nashia.org)



National Association of State Head Injury Administrators  
PO Box 1878  
Alabaster, AL 35007